

REF:

ADMINISTRATIVE ARRANGEMENT
BETWEEN THE GLOBAL EDUCATION NETWORK EUROPE – GENE
AND THE SLOVAK AGENCY FOR INTERNATIONAL DEVELOPMENT
COOPERATION (SAIDC)
AND THE SLOVAK YOUTH COUNCIL

The GLOBAL EDUCATION NETWORK EUROPE - GENE, with its Head office at Fulcrum Offices, Suite 8, 86 Amiens Street, Dublin 1, Ireland, represented by Mr Liam Wegimont, Chairperson ("GENE")

on the one hand

and

The SLOVAK AGENCY FOR INTERNATIONAL DEVELOPMENT COOPERATION (SAIDC) with its Head office at Pražská 7, 811 04 Bratislava, Slovakia represented by Mrs Lucia Kišš, Director ("the Agency")

and

The SLOVAK YOUTH COUNCIL with its Head office at Pražská 11, 811 04 Bratislava, Slovakia represented by Mr Andrej Schulcz, Director, ("Institution")

on the other hand

have agreed as follows:

ARTICLE 1 - SUBJECT

1(1) The subject of this Arrangement is a GENE grant of a maximum of € 25 700 (twenty-five thousand seven hundred EURO) from the GLOBAL EDUCATION NETWORK EUROPE – GENE as a payment for the expenses to be met for the activities of Technical Assistance on Global Education in Slovakia. (hereinafter referred to as "the Activity").

ARTICLE 2 - OBLIGATIONS OF THE INSTITUTION

The Institution undertakes:

2(1) To use this grant exclusively for the object herein above stated;

2(2) To make no profit through the GLOBAL EDUCATION NETWORK EUROPE – GENE contribution;

2(3) To transmit to GLOBAL EDUCATION NETWORK EUROPE – GENE before 9 December 2018,

- A report on the use made of this contribution in Slovak with a summary in English (with a copy to the Agency),

- A financial statement (see Annex II) in English of actual expenditure for the Activity, audit report approved by certified auditor, accompanied by appropriate original supporting documents. If for legal reasons the original documents must be retained by the Institution certified copies must be submitted with the financial statement;

- A copy of the credit advice slip for the instalment.

2(4) To keep the accounts of the Activity for any further verification of the proper use of the contribution by the GLOBAL EDUCATION NETWORK EUROPE – GENE, its auditors or its appointed representative for a period of two years from the date of payment of the balance;

2(5) To acknowledge the support of the GLOBAL EDUCATION NETWORK EUROPE – GENE and through this the support of the European Commission.

2(6) To observe any applicable laws in the execution of this Arrangement, and to hold the GLOBAL EDUCATION NETWORK EUROPE – GENE harmless from any claims from third parties (including State authorities) related to the execution of this Arrangement.

ARTICLE 3 - OBLIGATIONS OF THE AGENCY

The Agency undertakes:

3(1) To monitor that this grant is used exclusively for the object herein above stated, taking into consideration Agency's competence applicable in case its funds are transferred to the Institution for the activities and programme according to legislation of the Republic of Slovakia. The Agency will inform GENE in writing, on any issues during implementation of the activities influencing achievement of planned results;

3(2) To contribute with recommendations so that it is informed by Europe's good practice in Global Education.

ARTICLE 3 - PAYMENT ARRANGEMENTS

3(1) The GLOBAL EDUCATION NETWORK EUROPE – GENE shall pay the amount mentioned above under Article 1(1) in one instalment as follows:

- 100 % within 30 days of receipt of this Administrative Arrangement duly signed.

3(2) The above-mentioned amounts will be **paid only by bank transfer** to the following account opened in the name of the Institution.

Full bank account number :

Code Swift :

IBAN :

Bank :

Address: Hod

Account holder :

ARTICLE 4 - TERMINATION

GLOBAL EDUCATION NETWORK EUROPE – GENE reserves the right to terminate this Arrangement and the Institution undertakes to repay the contribution in the following cases:

- If the Institution fails to use the contribution for the purpose of carrying out the Activity, or
- If the Institution fails to substantiate the use of the contribution for the Activity, or
- If the Institution fails to submit the required documents by the due date, or
- If the Institution fails to fulfill any of the terms of this Arrangement.

ARTICLE 5 - AMENDMENTS

The provisions of this Arrangement may be amended only by written agreement between the parties.

ARTICLE 6 - APPENDIX

6(1) Annex I to this Arrangement describes:

- The description of the project in Slovak with an executive summary in English;

- The estimated budget of the project, detailing the nature of the income and expenses and estimated total costs for this project, in particular those costs to be covered by the contribution by GLOBAL EDUCATION NETWORK EUROPE – GENE.

6(2) Annex I forms an integral part of this Arrangement.

ARTICLE 7 – OWNERSHIP OF EQUIPMENT

Unless otherwise specified, the equipment and supplies paid for by GLOBAL EDUCATION NETWORK EUROPE – GENE funding shall be transferred to the local authorities or partners (excluding commercial contractors) of the Agency or the final recipients of the Activity by the end of the Activity. The documentary proof of those transfers shall be transmitted to GLOBAL EDUCATION NETWORK EUROPE – GENE.

ARTICLE 8 - DISPUTES

Any dispute regarding the terms of execution of this Arrangement shall - failing an amicable settlement between the parties - be submitted to arbitration in accordance with Slovak Legislation.

Done in three copies.

For GENE

For the Agency

For the Institution

Mr Liam Wegimont
Chairperson
GENE – Global Education
Network Europe

Mrs Lucia Kišš
Director
Slovak Agency for
International Development
Cooperation (SAIDC)

Mr Andrej Schulcz
Director
Slovak Youth Council

(Place and Date)

(Place and Date)

(Place and Date)

Ms Luísa Teotónio Pereira
Director
GENE – Global Education
Network Europe

(Place and Date)